

Butte College Job Placement Service

Job No.: 14245

TOPS Description: 42 Clerical

Position: Medical Assistant

Type of Company: Medical

City: Chico

Date Posted: 7/7/2010

Pay: DOE.

Hours/Days: 25+ hours per week.

Duties & Requirements: Rooming and prepping patients, taking photographs, taking vitals, assisting doctor in minor procedures, stocking exam rooms. Responsibilities will increase with experience.

Who May Apply: Anyone qualified.

Employer: L. Richard Morgan, M.D. Inc.

Phone: 891-1311

Address: 18 Williamsburg Lane

City: Chico CA 95926

Contact: Melissa Levy

How to Apply: Fax resume to 891-4932

Butte College Job Placement Service

Job No.: 14272

TOPS Description: 23 Personal/Home

Position: Housekeeper/Personal Care

Type of Company: Private Individual

City: Chico

Date Posted: 7/19/2010

Pay: \$8.15 per hour.

Hours/Days: Monday and Thursday from 6-9 pm; two additional evenings 6-8

Duties & Requirements: Year round position including semester breaks. Monday and Friday 6-9 pm. plus two other evenings from 6 to 8, including weekends. Additional hours available. Seeking pleasant, efficient, dependable, neat freak as housekeeper/caregiver for senior woman. Absolutely no smoking. Animal friendly. Must have valid drivers license. References necessary.

Who May Apply: Anyone qualified.

Employer: Creelman, Dianne

Phone: 345-5577

Address:

City: Chico CA 95926

Contact: Dianne

How to Apply: Phone for more information, between 8pm and midnight only. MESSAGES LEFT OUTSIDE CALLING HOURS WILL NOT BE RETURNED.

Butte College Job Placement Service

Job No.: 14278

TOPS Description: 41 Sales/Purchasing

Position: See below

Type of Company: Services

City: Varies

Date Posted: 7/21/2010

Pay: TBA

Hours/Days: TBA

Duties & Requirements: Sara Lee is hiring for Pull-Up People (p/t, approx. 16 hours/week); Route Sales Representatives (full-time) and Jobbers (seasonal, mainly summer months).

Who May Apply: Anyone qualified.

Employer: Sara Lee

Phone:

Address:

City: Varies CA

Contact:

How to Apply: Apply online www.saralee.com/careers; all candidates must apply online and resumes are not accepted.

Butte College Job Placement Service

Job No.: 14284

TOPS Description: 26 Education

Position: Art Tutor/Teacher

Type of Company: Private Individual

City: Oroville

Date Posted: 8/3/2010

Pay: \$10+ per hour DOE

Hours/Days: TBA once per week to start

Duties & Requirements: Private individual seeks art tutor/teacher for her 8-year old granddaughter. Girl has aptitude and interest in art and Grandma wants to help her develop her talent. (She doesn't care for academics, but she LOVES art!)

Who May Apply: Employer desires to hire Butte College student, only. Please respect her wishes!

Employer: Susan Jung

Phone: 589-4224

Address:

City: Oroville CA 95966

Contact: Susan

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14292

TOPS Description: 42 Clerical

Position: Bookkeeper

Type of Company: property management

City: Chico

Date Posted: 8/9/2010

Pay: \$10-\$12 per hour.

Hours/Days: 25-40 hours/week.

Duties & Requirements: Busy property management firm is seeking experienced bookkeeper. Qualified individual will be responsible for accounts payable, accounts receivable, reconciliation of accounts, monthly statement generation and other financial tasks as needed. Experience in property management is a plus.

Who May Apply: Anyone qualified.

Employer: Full Service Property Management

Phone:

Address: 641 Flume St

City: Chico CA 95928

Contact: Kim

How to Apply: Mail resume and cover letter.

Butte College Job Placement Service

Job No.: 14295

TOPS Description: 23 Personal/Home

Position: See below

Type of Company: Private Individual

City: Chico

Date Posted: 8/10/2010

Pay: \$10 per hour.

Hours/Days: One hour each day.

Duties & Requirements: Person needed to help a stroke victim build his strength by helping him with exercise.

Who May Apply: Anyone qualified.

Employer: Crystal Williams

Phone: 895-9800

Address:

City: Chico CA 95926

Contact: Crystal

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14296

TOPS Description: 23 Personal/Home

Position: Tutor

Type of Company: Private Individual

City: Chico

Date Posted: 8/10/2010

Pay: \$10 per hour.

Hours/Days: Flexible.

Duties & Requirements: Tutor needed. Must have completed Science IB (Pleasant Valley High School "Pathway to the IB diploma" science class).

Who May Apply: Anyone qualified.

Employer: Crystal Williams

Phone: 895-9800

Address:

City: Chico CA 95926

Contact: Crystal

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14297

TOPS Description: 23 Personal/Home

Position: Housekeeper

Type of Company: Private Individual

City: Chico

Date Posted: 8/10/2010

Pay: \$8 per hour.

Hours/Days: Flexible.

Duties & Requirements: Flexible hours. Must have experience and be detail-oriented.

Who May Apply: Anyone qualified.

Employer: Crystal Williams

Phone: 895-9800

Address:

City: Chico CA 95926

Contact: Crystal

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14298

TOPS Description: 23 Personal/Home

Position: Speech Therapy

Type of Company: Private Individual

City: Chico

Date Posted: 8/10/2010

Pay: \$10 per hour.

Hours/Days: One hour per day.

Duties & Requirements: Stroke victim needs help with speech therapy.

Who May Apply: Anyone qualified.

Employer: Crystal Williams

Phone: 895-9800

Address:

City: Chico CA 95926

Contact: Crystal

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14299

TOPS Description: 23 Personal/Home

Position: See below

Type of Company: Private Individual

City: Oroville

Date Posted: 8/10/2010

Pay: Negotiable.

Hours/Days: Flexible.

Duties & Requirements: Someone needed to help a jr. high student with track practice such as running, conditioning, sprinting, warm-ups, etc.

Who May Apply: Anyone qualified.

Employer: Bob Beeler

Phone: 533-8437

Address:

City: Oroville CA 95966

Contact: Bob

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14307

TOPS Description: 26 Education

Position: Tutor

Type of Company: Butte College

City: On Campus

Date Posted: 8/12/2010

Pay: \$8 per hour.

Hours/Days: 15 hours per week. Prefer MWF 9am-12:30 & TTH 7:30-11am.

Duties & Requirements: Tutors needed for math and other general subjects.

Who May Apply: Students in 6+ units. 3.0 overall GPA required. Proficient in Intermediate Algebra, Math 124 or higher. MUST be punctual.

Employer: Butte College EOPS - Power Center

Phone: 895-2861

Address: LRC Second Floor #204

City: On Campus CA

Contact: Lanette Sharrok

How to Apply: Please pickup application from EOPS office and return to Lanette, resume helpful.

Butte College Job Placement Service

Job No.: 14312

TOPS Description: 26 Education

Position: NoteTaker & Scribe

Type of Company: Butte College

City: Main Campus

Date Posted: 8/16/2010

Pay: \$8 per hour.

Hours/Days: TTH 11 to 12:30

Duties & Requirements: Needed for Fall 2010 semester. The notetaker/scribe will provide students written access to instructor lectures and blackboard information. Assist students in their classroom with notetaking needs, maintain consistent attendance, maintain strict confidentiality. Requirements: Minimum 2.0 GPA, 6 semester units, clear and legible handwriting. APPLY NOW!!!

Who May Apply: Students in 6+ units OR eligible for ButteWORKs Work-Study.

Employer: Butte College Disabled Student Services

Phone: 895-2455

Address: SAS 238

City: Main Campus CA 95966

Contact: Teri or Carol

How to Apply: Please apply in person and ask for Carol or Teri

Butte College Job Placement Service

Job No.: 14313

TOPS Description: 26 Education

Position: NoteTaker & Scribe

Type of Company: Butte College

City: Chico Center

Date Posted: 8/16/2010

Pay: \$8 per hour.

Hours/Days: TTH 4pm-5:20pm.

Duties & Requirements: Needed for Fall 2010 semester. The notetaker/scribe will provide students written access to instructor lectures and blackboard information. Assist students in their classroom with notetaking needs, maintain consistent attendance, maintain strict confidentiality. Requirements: Minimum 2.0 GPA, 6 semester units, clear and legible handwriting. APPLY NOW!!!

Who May Apply: Students in 6+ units OR eligible for ButteWORKs Work-Study.

Employer: Butte College Disabled Student Services

Phone: 895-2455

Address: SAS 238

City: Chico Center CA 95966

Contact: Teri or Carol

How to Apply: Please apply in person and ask for Carol or Teri

Butte College Job Placement Service

Job No.: 14315

TOPS Description: 41 Sales/Purchasing

Position: Web Developer/Marketer

Type of Company: Reuseable bags

City: Chico

Date Posted: 8/17/2010

Pay: \$34k-\$42k per year

Hours/Days: Full-time

Duties & Requirements: Responsible for managing all aspects of programming and marketing for chicobag.com, bagmonster.com and the related social media sites. Develop new programming, generate content, build strategic web marketing programs and increase visibility on search engines.

Who May Apply: Anyone qualified.

Employer: ChicoBag

Phone: 342-4426

Address: 349 Huss Drive

City: Chico CA 95928

Contact: Celina Paniagua

How to Apply: Mail or email resume and cover letter.

Butte College Job Placement Service

Job No.: 14320

TOPS Description: 23 Personal/Home

Position: Yardwork

Type of Company: Private Individual

City: Paradise

Date Posted: 8/18/2010

Pay: \$8.00 per hour.

Hours/Days: Varies

Duties & Requirements: Senior Paradise resident needs someone to rake leaves and mow lawn.

Who May Apply: Anyone qualified.

Employer: Shonnie Davidson

Phone: 876-1259

Address:

City: Paradise CA 95969

Contact: Shonnie

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14321

TOPS Description: 21 Health

Position: Personal Care Provider

Type of Company: Private Individual

City: Chico

Date Posted: 8/18/2010

Pay: Negotiable.

Hours/Days: 3 to 3 1/2 hours each shift.

Duties & Requirements: No experience required. Must have reliable transportation. Saturday morning, Saturday night, and Sunday morning for one person, and Sunday, Tuesday, Thursday and Friday evenings beginning between 7:30 and 8:00 for another person. Duties include personal care and kitchen help.

Who May Apply: Anyone qualified.

Employer: Judy Taylor

Phone: 891-1884

Address:

City: Chico CA 95926

Contact: Judy Taylor

How to Apply: Phone for more information.

Butte College Job Placement Service

Job No.: 14322

TOPS Description: 44 Services (Professional)

Position: Application Developer

Type of Company: Environmental Consulting

City: Fresno (job in Chico)

Date Posted: 8/19/2010

Pay: \$18 - \$25 an hour

Hours/Days: Mon.-Fri., 40 hours a week

Duties & Requirements: Plan, develop and coordinate activities related to the design, development, and implementation of organizational information systems and software applications particularly as they related to web based applications. Maintain, support and upgrade existing systems and applications. Able to complete projects on time, consider customer feedback and strong problem-solving. Email company to get more information.

Who May Apply: Any qualified with experience using PHP, CSS, SQL,HTML, XHTML, JavaScript, Apache and/or Dreamweaver, Minimum 2 years application development experience.

Employer: RHA - Program Design and Management

Phone: 559.447.7000

Address: 590 West Locust Avenue

City: Fresno (job in Chico) CA 93650

Contact: Felicia Zapata

How to Apply: E-mail resume to: felicia@rhainc.com

Butte College Job Placement Service

Job No.: 14326

TOPS Description: 45 Services (Skilled)

Position: Substitute Instructor II (Oroville)

Type of Company: Services

City: Chico

Date Posted: 8/24/2010

Pay: \$8.50-14.50 per hour, DOE (no benefits)

Hours/Days: 20+ hours/week.

Duties & Requirements: Experience or training providing direct services to people with developmental disabilities in licensed day facility. Background check, functional testing and drug screen required.

Who May Apply: Anyone qualified.

Employer: Work Training Center

Phone: 343-7994

Address: 2255 Fair Street

City: Chico CA 95928

Contact: Human Resources

How to Apply: Please pickup application or view complete job description at www.wtcinc.org Submit WTC application and DMV report to address on Fair Street.
