

UC Application Tip Sheet
Butte College Transfer Counseling Center
(530) 895-2264

The UC application is found at: <http://www.universityofcalifornia.edu/admissions/undergradapp/>
Welcome! We will be assisting you in completing certain areas of your application. Complete as much of the application as you can from home before the workshop, as much of the information needed for the application will be derived from family members and tax records.

Application processes:

- **THE TOP BAR & SAVING**
 - The application software will automatically save your work – BUT be sure to save and log out each time you leave the application.
 - To view the application, click on the page.
 - To modify your answers on the application, click on “Review & Submit”.
 - Use the FAQ’s and hints found in each section – they can be a great help!
 - DO NOT send anything with your application!

Terminology Explained:

- **MINIMUM ADMISSION REQUIREMENTS**
 - 2 English courses with a grade of “C” or better.
 - 1 transferable Math with a grade of “C” or better.
 - Minimum GPA of 2.4 to 3.0.
 - Some UC majors require a higher GPA (see a transfer counselor).
 - If you are not sure of your major or the university you want to apply to, we encourage you to see a transfer counselor.
 - All majors require 60 transferable units selected from the UC list.
 - These could be minimum G.E. units or all IGETC courses.
- **APPLYING TO MORE THAN ONE UC**
 - To apply to more than one UC, complete one UC application, exit that application, and then start a new application for another UC. The application program will automatically transfer the data that you entered from your completed application to the newly opened application.
- **ARE YOU AN ELC, DAP, OR GTO APPLICANT?**
 - If so, then click ELC, DAP, or GTO for a different application.
- **FAMILY DATA**
 - This information is optional, unless you are EOP.

- **SCHOLARSHIPS**
 - Fill out all that are applicable to you.
 - You can press the RETURN key to delete those not applicable.

- **WAIVER**
 - Getting a fee waiver depends on your tax return status.
 - UCs charges a non-refundable \$60.00 fee per application.

- **SCHOOLS**
 - The Transfer Counseling Center will supply you with an unofficial copy of your transcripts (which can also be obtained from MyBC Portal/Web Advisor) – EXCEPT a high school transcript – which you will need to get for your own use.
 - You will need a transcript from your all colleges that you have attended.
 - Enter the high school from which you graduated.
 - Enter all community colleges and universities that you have attended.

- **COURSE WORK**
 - Enter all coursework from your transcripts EXCEPT classes that you dropped (DR) or are not graded (UG).

- **PERSONAL STATEMENT**
 - Do your personal statement at home.
 - We will supply you with handouts and tip sheets to assist you.
 - If you would like, you can check out “*How to Write A Winning Essay*” book from the Transfer Counseling Center. 😊

UC Application Helpful Hints

1. Skip the question that asks for a California State ID number, unless you know you have one. This section is optional.
2. Skip the question that asks for an International Code – U.S. citizens do not have one.*
3. Skip the question that asks for a State/Territorial Zip Code if you're a California resident.*
4. When asked on the application if you are interested in a scholarship, and you respond positively, be sure to focus your Personal Statement toward the scholarship.
5. You can apply to all 9 UC campuses if you wish.
 - a. You will need to pay the non-refundable application fee for each UC to which you apply.
 - b. You can apply for a fee waiver within the online application if you think you qualify.
6. When you are entering your courses taken:
 - a. You must enter ALL courses you have taken – both transferable and nontransferable.
 - b. If you want, you can enter just one course for each semester at this time and revisit this section of the application at a later date to complete. Entering at least one course for each semester at this time will allow you to move forward in the application.
7. Be sure to get IGETC Certified to complete your admission and graduation requirements.
 - a. This is a special type of appointment that only the Transfer Counseling Center can fulfill.
 - b. You will need to submit an official high school transcript at the time you set the IGETC Certification appointment.
 - c. All IGETC courses must have been completed with a letter grade posted to your community college transcript BEFORE an IGETC Certification can be completed.
8. For instructions on the application process, visit:
 - a. http://www.universityofcalifornia.edu/admissions/undergrad_adm/apply/pdf/ApplicationInstructions.pdf
9. For more information on application screening criteria, visit:
 - a. www.universityofcalifornia.edu/admissions/general_info/uc_reviews/transfer_app.html
10. For tips on writing your Personal Statement, visit:
 - a. <http://students.berkeley.edu/apa/personalstatement>
 - b. http://www.universityofcalifornia.edu/admissions/undergrad_adm/apply/how_apply/personal_statement.html
11. For application information from UC Berkeley:
 - a. <http://www.youtube.com/watch?v=mjGI2e4GG9E&feature=related>

*If you are not a U.S. citizen, refer to Bill Brown in Counseling (530-895-2378) for assistance in completing this application.

If you have further questions, call us at the Transfer Counseling Center to set an appointment with a transfer counselor. Our phone number is: 530-895-2264.